

I/32136/2022



JEEVIKA
An Initiative of Government of Bihar for Poverty Alleviation
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



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Office Order

BRLPS has promoted more than 700 Cluster Level Federation and planned to promote 10 new 'Training and Learning Centre' under BTDP project. For supporting TLCs, 15 CMTC (Community Managed Training Centres), a decentralized extension centre is planned for supporting large scale capacity building activities across BTDP blocks. These CBOs requires proper infrastructure support for proper functioning of their office. TLCs and CMTCs must also be digitally equipped for conducting quality residential trainings.

In this backdrop districts will ensure transfer of fund to concerned CBOs by *30th September 2022*. District Finance Manager will ensure the same. Different methods are involved for procuring different items, so *Procurement Manager* will ensure conduction of training to "procurement committee" and concerned project staffs for preparing rate bank and other necessary processes by *15th October 2022*. The overall execution of the items mentioned in the annexure 1 will be steered by Manager IBCB/TO. All the expenditure will be booked under '*pilot, innovations and partnership*' in BTDP project.

The DPM/ In Charge is hereby directed to ensure the procurement of items at the respective CBOs following the community procurement process by *30th October'22*.

Signed by Rahul Kumar

Date: 11-09-2022 11:05:54

(Rahul Kumar)

Reason: Approved

Chief Executive Officer cum State Mission Director

Copy to

1. OSD/ Director/AO/ CFO/ PCs
2. SPMs/SFMs/PMs/AFMs/PO
3. DPMs/Thematic Managers/TOs/BPMs
4. IT Section
5. Concerned file

Proposal of Utilisation of Fund
budget component: pilots, innovations and partnerships in BTDP

Sl.	Description of Key Activities	Unit Cost	Unit	Total Cost	Remarks
1	Partnership (for e-learning initiatives)			₹ 32,00,000	lumpsum
2	Establishment of TLC	1737500	10	₹ 1,73,75,000	BRLPS/Project/454/13 Volume - II, N - 2 (TLC Establishment Cost); Districts: Darbhanga, Kisanjani, Sheohar, Sheikhpura, Jamui, W. Champaran, Vaishali, Saran, Lakhisarai and Aurangabad
3	Establishment of CMTC	800000	15	₹ 1,20,00,000	Office Order no. BRLPS/Proj - IBCB/1764/20/1498 dated 01.09.2020; Districts: Arwal, Aurangabad, Banka, Begusarai, Bhojpur, Jamui, Jehanabad, Kathar, Lakhisarai, Nawada, Samastipur, Saran, Sheikhpura, Siwan, Supaul
4	Digitally equipped training Infrastructure at CMTC and TLC	135000	25	₹ 33,75,000	formation of 10 new TLC and 15 new CMTC proposed, Office Order no. 331 dated 25.04.2022 (Revised cost norms of TLC)
5	Learning visit to 'Best Practicing Organisations'			₹ 30,00,000	lumpsum; learning visit proposed for varied stakeholders of CLF and key district and state officials
6	Digital Transformation at CLF to promote digital literacy among the Community members				
6.1	Desktop computer with UPS plus webcam	60000	500	₹ 3,00,00,000	Office Order no. 331 dated 25.04.2022 (Revised cost norms of TLC)
6.2	Digital board for trainings	50000	10	₹ 5,00,000	
6.3	Mike with speakers	15000	500	₹ 75,00,000	Office Order no. BRLPS/Proj - IBCB/1764/20/1498 dated 01.09.2020
6.4	Printer with scanner	15000	500	₹ 75,00,000	Office Order no. BRLPS/Proj - IBCB/1764/20/1498 dated 01.09.2020
6.5	Internet device/ Wifi connection	2000	500	₹ 10,00,000	Office Order no. 331 dated 25.04.2022 (Revised cost norms of TLC)
6.6	Tablet for CLF for CB to SHGs/ VOs	75000	32	₹ 24,00,000	5 tablet/ JMCLF @ Rs.15000/ tablet
	Total			₹ 8,78,50,000	



Ref.No: BRLLPS/Proj-IBCB/1764/20/1498

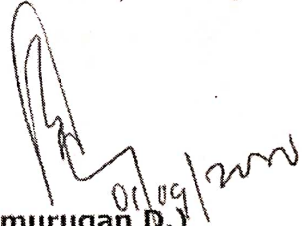
Date: 01-09-2020

Office Order

As per the provision under NRETP, infrastructure fund support of Rs. 2,49,460/-is to be provided to each of 100 Model CLF and Rs.8,00,000/- to each of 40 Community Managed Model CLF Training Centre, for refurbishment of office infrastructure. It will augment the infrastructure of Model CLFs and Community managed Model CLF Training Centre.

The applicable budget head is B3.2.1 (*under NRETP*). The detail budget breakup of Model CLF and Community Managed Model CLF infrastructure items and the list of 100 Model CLFs and 40 community Managed Model CLF Training Centre are attached herewith.

The district and block team will facilitate Model CLFs in procurement of items as per prescribed specification and norms, following the community procurement guideline. The concerned districts will ensure the transfer of infrastructure fund support to concerned Model CLFs and Community Managed Model CLF Training Centres by 30th August 2020.


(Balamurugan D.)

Chief Executing Officer-cum-Mission Director

Copy to:

1. OSD/Director/AO/CFO/PCs
2. SPMs/SFMs/PMs/AFM/PO
3. DPMs/Thematic Managers/Training officers
4. IT Section
5. Concerned File

Sl No	Asset/Items name to be processed	Specification	No. of Assets/items	Unit Price (in Rs.)	Final Amount (in Rs.)
1	Desktop Computer (with OS Win, MS office, Anti virus)	Processor Intel Core i3 i5 2.4 GHz or higher, RAM: 4GB DDR3 with one free slots, Hard Disk: 1 TB SATA, Usb 2.0: Min. 2 front and 4 rear, Monitor: 21.5", Keyboard and Optical Mouse: USB 2.0, Ethernet interface: Multifunction Gigabit Ethernet 10/100/1000, Software OS: Windows 7/8/8.1 Pro/10, 64 bit, Ms Office: 2016, Warranty: On site one year standard and optional two year extended, antivirus.	1	45500	45500
2	UPS	UPS type : 1 KVA, Input Voltage: 150-280 VAC, Warranty: On site one year standard and optional two year extended	1	4200	4200
3	Laser Printer (Branded)	Speed: 20 ppm, Duplex: Automatic, Technology: Laser, Interface: USB 2.0, Print Quality: 600*600dpi, Warranty: On site one year standard and optional two year extended	1	12000	12000
4	Scanner	Flat Bed- color Bed- Color depth 48 bits Resolution- 4800*9600 dpi scanner interface type : Hi speed USB, Speed less than 30 sec. for single image scan	1	3000	3000
5	ICD Projector and screen	Brightness: 3000:1 ANSL Lumens Easy Network Connection TYPE: XGA, Resolution: 1024*768, 24 bit color, Speaker inbuilt, potability Lamp life 2 years or 4000 hrs or more, Warranty of lamp 90 days or more, Warranty on equipment : 3 years or more	1	28160	28000
6	Tables and chairs	(Table : Rs.5000/-* 2 no., Chair: Rs.1000/-*5 no.) Table: Min. size 120cmX75cmX75cm (approx.), Chair : plastic chair (standard branded)	Table 2 no. and Chair 5 no.	15000	15000
7	Computer table and chairs	Computer table and chair	1	15000	15000
8	Steel Almirahs	Min. size 4'X3'X1.5' (approx.) to Max. 6.5'X3'X1.5' (approx.), at least 20 guage steel	1	15000	15000
9	Inverter battery power backup (1200VA Battery (1 in no), 5 kV Inverter power backup (min 5-6 hrs. backup support)		1	25000	25000
10	Pantry equipment (Gas stove & cylinder) (for 30 trainees, non residential training)	1 Gas stove and 1 cylinder (connection with agency)	1 set	12000	12000
11	Pico projector		1	28000	28000
12	Mike set with speaker (1 set)	Preferably - Portable PA system, min 15 watt	1	15000	15000
13	IT equipments	Hard Disk 1 TB, Pendrive 32 GB, internet device			1000
14	Minor office repairing				2176
	Total				2,49,46

CIM fund required for 1 Model CLF
 CIM fund required for 100 Model CLF

Rs. 2,49,460/-
 Rs. 2,49,46,000/-

48

Estimated Cost for CLF based Residential Training Centre						
Sl. No	Items	Specifications	Unit Price (Rs.)	Quantity	Total Cost (Rs)	Remarks
1	Television	40-43 inches, Led TV	40000	1	40000	
2	Desktop Computer (with OS-Win. MS office)	Processor Intel Core i3-i5 2.4 GHz or higher, RAM: 4GB DDR3 with one free slots, Hard Disk: 1 TB SATA, Usb 2.0: Min 2 front and 4 rear, Monitor: 21.5". Keyboard and Optical Mouse: USB 2.0, Ethernet interface: Multifunction Gigabit Ethernet 10/100/1000, Software OS: Windows 7/8/8.1 Pro/10, 64 bit, Ms Office 2016, Warranty: On site one year standard and optional two year extended, antivirus.	45500	1	45500	
3	UPS	UPS type - 1 KVA, Input Voltage: 150-280 VAC, Warranty: On site one year standard and optional two year extended	4200	1	4200	
4	Laser Printer (hp, Canon or equivalent)	Speed: 20 ppm, Duplex: Automatic, Technology: Laser, Interface: USB 2.0, Print Quality: 600*600dpi, Warranty: On site one year standard and optional two year extended	12000	1	12000	In case of separate premise from CLF office
5	Scanner	Flat Bed- color Bed- Color depth 48 bits Resolution- 4800*9600 dpi scanner interface type : Hi speed USB, Speed less than 30 sec. for single image scan	3000	1	3000	In case of separate premise from CLF office
6	LCD Projector and screen	Brightness: 3000:1 ANSL Lumens Easy Network Connection TYPE: XGA, Resolution: 1024*768, 24 bit color, Speaker inbuilt, portability Lamp life 2 years or 4000 hrs or more, Warranty of lamp 90 days or more, Warranty on equipment : 3 years or more	30000	1	30000	In case of separate premise from CLF office
7	Invertor battery power Back up	1200 VA Battery (2 in no), 5 KV Invertor power Back up (min 5-6 hrs back up support)	50000	1	50000	
8	Office Tables and chairs	(Table : Rs.5000/- * 2 no., Chair: Rs.1000/-*3 no.) Table: Min. size 120cmX75cmX75cm (approx.), Chair . plastic chair (standard branded)	Table-5000, Chair-1000	Table- 2, Chair-3	13000	
9	Steel Almirahs	Min. size 4'X3'X1.5' (approx.) to Max. 6.5'X3'X1.5' (approx.), at least 20 guage steel	15000	1	15000	
10	Plastic Chairs	Standard	500	60	30000	
11	White Board	6'x4'	5000	2	10000	
12	Notice Board	3'x4'	3000	1	3000	
13	Pantry equipment	Gas Stove, cylinder, Utensils etc (for 60 trainees)	100000		100000	
14	Bed, bed sheet, pillow, nets, mat, blanket, bucket, mugs for the trainees (For 60 trainees)	mattress/bed- single bed (size-min 3.5'x6.5'), bedsheet- size min.4'x7', pillow- standard size min. -11"x16", net- size 3.5'x6.5', net- size min. 3.5'x6.5'	Matress-Rs.1000, bedsheet- Rs.500, pillow with cover- 200, Net- Rs.300,	60	150000	
15	Office premise refurbishment	Including setting up of toilets and Bathroom units or as per need			284300	
16	IT equipments	Hard Disk 1 TB, Pendrive 32 GB, internet device	lumpsum		10000	
Total Amount (In Rs)					800,000	

Note- 1) In case, if item no. - 4, 5, 6 is not required to purchase then the amount can be utilised for purchasing of items like fan/ cooler/ freeze/ wall clock/ any other items from the list of approved budget of TLC subject to the approval of competent authority.

2. Item no. 15, will be subject to the approval of competent authority based on the proposal received.

1219406/2022/IBCB-JEEVIKA Model Cluster Level Federation Plan

I	Name of the District	Name of the Block	Name of the selected CLF	Date of Formation
				2/9/2016
1	Bhagalpur	Kahalgaoon	Bhavishy	11/24/2016
2	Bhagalpur	Pirpanti	Utsav	12/12/2017
3	Bhagalpur	Sonhaura	Disha	2/25/2017
4	Bhagalpur	Sultanganj	Aadi Shakti	3/14/2015
5	Darbhanga	Baheri	Bhaghymati	3/26/2015
6	Darbhanga	Biraul	Prithvi	3/31/2018
7	Darbhanga	Darbhanga Sadar	Vidhyapati	7/31/2015
8	East Champaran (Motihari)	Chakia	Upkar	7/29/2015
9	East Champaran (Motihari)	Dhaka	Ekta	8/22/2016
10	East Champaran (Motihari)	Dhaka	Tarang	12/19/2017
11	East Champaran (Motihari)	Dhaka	Tiranga	8/11/2015
12	East Champaran (Motihari)	Kalyanpur	Kalyani	12/15/2016
13	East Champaran (Motihari)	Patahi	Kalyan	8/3/2013
14	Gaya	Amas	Sangam	4/8/2009
15	Gaya	Bodhgaya	Adarsh	10/10/2010
16	Gaya	Dobhi	Sagar	3/21/2013
17	Gaya	Gurua	Tara	5/26/2013
18	Gaya	Khizirsarai	Pragati	9/6/2012
19	Gaya	Sherghati	Jeevan Jyoti	2/10/2016
20	Gopalganj	Baikunthpur	Gandhi	6/15/2015
21	Gopalganj	Barauli	Prakash	2/26/2016
22	Gopalganj	Kuchaikote	Asahirwad	3/2/2017
23	Gopalganj	Manjha	Bharat	12/29/2010
24	Khagaria	Alauli	Swabhimani	2/1/2012
25	Khagaria	Chautham	Lakshmi Bai	1/8/2012
26	Khagaria	Khagaria	Sanskar	3/14/2018
27	Khagaria	Mansi	Prerna	6/5/2014
28	Madhepura	Bihariganj	Muskan	09.08.2012
29	Madhepura	Kumarkhand	Suraj	12/24/2014
30	Madhepura	Madhepura	Bharti	2/25/2014
31	Madhepura	Muraliganj	Unnati	8/6/2013
32	Madhubani	Benipatti	Mithila	3/20/2013
33	Madhubani	Jainagar	Indira	8/25/2014
34	Madhubani	Jhanjharpur	Mahila Shakti	3/28/2012
35	Madhubani	Khajauli	Laxmi Bai	10/25/2013
36	Madhubani	Lakhnaur	Kalash	3/19/2013
37	Madhubani	Pandaul	Abhilasha	5/16/2012
38	Madhubani	Rajnagar	Safal	3/13/2013
39	Madhubani	Rajnagar	Vishwas	1/18/2017
40	Munger	Bariarpur	Arpan	12/22/2016
41	Munger	Dharhara	Saksham	9/26/2016
42	Munger	Dharhara	Pahal	1/30/2018
43	Munger	Dharhara	Adhikar	3/24/2017
44	Munger	Munger Sadar	Prakash	5/20/2013
45	Muzaffarpur	Bochaha	Foolmala	1/20/2016
46	Muzaffarpur	Marwan	Jai Hind	7/12/2013
47	Muzaffarpur	Minapur	Bharat	4/22/2013
48	Muzaffarpur	Muraul	Prakash	1/6/2012
49	Muzaffarpur	Mushahari	Mausam	3/27/2012
50	Muzaffarpur	Mushahari	Sangam	

Model Cluster Level Federation Plan

I	Name of the District	Name of the Block	Name of the selected CLF	Date of Formation
51	Muzaffarpur	Mushahari	Uttam	12/27/2012
52	Muzaffarpur	Mushahari	Sarvottam	12/1/2016
53	Muzaffarpur	Sakra	Anand	12/20/2012
54	Muzaffarpur	Saraiya	Kranti	4/26/2013
55	Nalanda	Ashthwan	Amrit	3/16/2018
56	Nalanda	Bihar Sharif	Shakti	9/24/2013
57	Nalanda	Harnaut	Tara	3/14/2012
58	Nalanda	Nagarnausa	Ekta	3/20/2013
59	Nalanda	Nagarnausa	Utsav	9/19/2015
60	Nalanda	Noorsarai	Vishal	9/10/2013
61	Nalanda	Rahui	Jagrity	3/25/2013
62	Nalanda	Rajgir	Hariyali	1/21/2012
63	Nalanda	Rajgir	Gyan	8/25/2012
64	Nalanda	Rajgir	Nari Shakti	3/24/2012
65	Nalanda	Sarmera	Khushi	10/15/2012
66	Patna	Belchhi	Vishwash	5/9/2015
67	Patna	Dhanarua	Koshish	6/30/2015
68	Patna	Masaurhi	Sahyog	3/19/2016
69	Patna	Paliganj	Darpan	3/26/2018
70	Patna	Sampatchak	Arman	3/19/2016
71	Purnea	Amour	Prayas	1/2/2013
72	Purnea	Banmankhi	Milan	4/28/2012
73	Purnea	Barahara	Arpan	9/27/2012
74	Purnea	Bhawanipur	Tanya	8/27/2013
75	Purnea	Dhamdaha	Shakti	9/30/2013
76	Purnea	Kasba	Satyam	8/21/2015
77	Purnea	Rupauli	Unnati	1/11/2013
78	Rohtas	Dawath	Sankalp	12/9/2016
79	Rohtas	Rajpur	Virat	1/16/2017
80	Rohtas	Sanjhauli	Sangharsh	9/15/2017
81	Rohtas	Sasaram	Darpan	2/25/2017
82	Rohtas	Shivsagar	Bandhan	12/30/2015
83	Saharsa	Kahara	Bharat mata	3/26/2017
84	Saharsa	Phatarghat	Sarojini	6/6/2014
85	Saharsa	Satar Kataiya	Savera	2/26/2016
86	Saharsa	Saur Bazar	Savitri Bai	12/31/2013
87	Saharsa	Saur Bazar	Mithila	5/31/2014
88	Saharsa	Sonbarsa	Jansewa	12/31/2013
89	Sitamarhi	Bathnaha	Sangharsh	2/27/2017
90	Sitamarhi	Dumara	Bharat	2/10/2018
91	Sitamarhi	Riga	Milan	3/7/2017
92	Sitamarhi	Runi Sadpur	Aadarsh	3/8/2017
93	Supaul	Basantpur	Panchmukhi	3/25/2017
94	Supaul	Chhatapur	Garima	1/9/2013
95	Supaul	Pratapganj	Annapurna	9/22/2013
96	Supaul	Tribeniganj	Prerna	1/30/2014
97	West Champaran (Bettiah)	Gaunaha	Nari Shakti	1/24/2017
98	West Champaran (Bettiah)	Majhauia	Aakas	8/27/2015
99	West Champaran (Bettiah)	Narkatiyaganj	Jeevan	9/5/2015
100	West Champaran (Bettiah)	Sidhaw	Satyagrah	3/21/2017

Model CLF based Community Training Center				
S/no.	Name of the District	Name of the Block	Name of the selected CLF	Date of Formation
1	Bhagalpur	Kahalgaoon	Bhavishy	2/9/2016
2	Bhagalpur	Sultanganj	Aadi Shakti	2/25/2017
3	Darbhanga	Baheri	Bhaghymati	3/14/2015
4	Darbhanga	Biraul	Prithvi	3/26/2015
5	East Champaran (Motihari)	Chakia	Upkar	7/31/2015
6	East Champaran (Motihari)	Dhaka	Ekta	7/29/2015
7	East Champaran (Motihari)	Kalyanpur	Kalyani	8/11/2015
8	Gaya	Bodhgaya	Adarsh	4/8/2009
9	Gaya	Dobhi	Sagar	10/10/2010
10	Gaya	Sherghati	Jeevan Jyoti	9/6/2012
11	Gopalganj	Barauli	Prakash	6/15/2015
12	Gopalganj	Kuchaikote	Asahirwad	2/26/2016
13	Khagaria	Alauli	Swabhiman	12/29/2010
14	Khagaria	Chautham	Lakshmi Bai	2/1/2012
15	Madhepura	Bihariganj	Muskan	6/5/2014
16	Madhepura	Kumarkhand	Suraj	09.08.2012
17	Madhubani	Jainagar	Indira	3/20/2013
18	Madhubani	Jhanjharpur	Mahila Shakti	8/25/2014
19	Munger	Bariarpur	Arpan	1/18/2017
20	Munger	Dharhara	Pahal	9/26/2016
21	Muzaffarpur	Bochaha	Foolmala	5/20/2013
22	Muzaffarpur	Saraiya	Kranti	4/26/2013
23	Nalanda	Ashtwan	Amrit	3/16/2018
24	Nalanda	Noorsarai	Vishal	9/10/2013
25	Nalanda	Sarmera	Khushi	10/15/2012
26	Patna	Dhanarua	Koshish	6/30/2015
27	Patna	Paliganj	Darpan	3/26/2018
28	Patna	Sampatchak	Arman	3/19/2016
29	Purnea	Amour	Prayas	1/2/2013
30	Purnea	Bhawanipur	Tanya	8/27/2013
31	Rohtas	Dawath	Sankalp	12/9/2016
32	Rohtas	Rajpur	Virat	1/16/2017
33	Saharsa	Kahara	Bharat mata	3/26/2017
34	Saharsa	Satar Kataiya	Savera	2/26/2016
35	Sitamarhi	Bathnaha	Sangharsh	2/27/2017
36	Sitamarhi	Runi Sadpur	Aadarsh	3/8/2017
37	Supaul	Chhatapur	Garima	1/9/2013
38	Supaul	Tribeniganj	Prerna	1/30/2014
39	West Champaran (Bettiah)	Majhauria	Aakas	8/27/2015
40	West Champaran (Bettiah)	Sidhaw	Satyagrah	3/21/2017



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



1st Floor, Vidyat Bhawan-II, Dalley Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250-4960; e-mail : info@brlp.in; Website : www.brlp.in

Office Order towards Revised Cost norms of TLC

Training and Learning Centre (TLC) is an organization which is community owned and managed. It provides custom made trainings and works on capacity building of community professionals and community resource persons.

In order to facilitate and support its functioning, a provision of Rs. 17,37,500 /- was made earlier as one time establishment cost to TLCs. Now, this establishment cost has been revised to Rs. 26, 85,500/-.

For the pilot implementation of differential establishment cost, three TLCs have been selected namely TLC Rohtas, Nalanda and Muzaffarpur. These District needs to ensure the procurement of items prescribed in the cost norms by June'22.

All DPMs are hereby directed to ensure the procurement at TLCs within the prescribed timeline.

Enclosures:

Annexure 1:- Budget for One Training and Learning Centre

Annexure 2:- List of items for crèche facility in TLC

Signed by Rajiv Kumar Singh

(Rajiv Kumar Singh)
 Date: 22-04-2022 18:24:33

Reason: Approved
 Administrative Officer cum OSD in Charge

Copy to:

1. All DPMs/Procurement Managers/FMs/Manager-ICBs
2. All PCs/SFMs/SPMs/PMs/AFMs.
3. OSD/Director/CFO/PS/PO/AO
4. IT Section
5. Concerned File

TLC and Learning Center (TLC)			
(A) Operational/ Recurring cost			
Sl.	Particulars	Budget support per month (Maximum limit)	Budget support for 1 year
1	TLC office rent & office maintenance	20000	240000
2	Electricity (as per the actuals)	5000	60000
3	Power backup/ Generator hiring or connection point (min SKV)	15000	180000
4	Stationary, printing, periodicals	5000	60000
5	Communication Expenses (Internet Expenses & talktime recharge)	1000	12000
6	Meeting expenses, office contingency and others expenses (may include hygiene exp., travelling exp. of TLC members, any extra exp. on TLC interior decoration etc.), as per the actuals	15000	180000
7	TLC AGM (one time)		25000
8	Cleanliness Expenses	5000	60000
9	Miscellaneous Expenses (as per the need)	5000	60000
	TOTAL		877000

(B) Office Establishment Cost (One Time)					
Sl.	Particulars	Unit	Rate/ Unit (Rs.)	Amount In Rs.	Description of Items
(a) Office/ Training Centre Equipment					
1	Electric Meter/ connection of electricity	1	10000	10000	Standard
2	Inverter and 2 battery set	2	40000	80000	2KVA inverter, Battery-MAH200, Standard (Branded)
3	Office Tables	5	5000	25000	Min. Size- 120cmX75cmX75cm (approx.) to Max
4	Office chairs	50	1000	50000	120cmX75cmX75cm (approx.) Standard (with handle)
5	Dining tables & chair set				Standard (4 seater table and 4 chair set without handle)
6	Folding study table	10	5000	50000	
7	Mats (Dari)	50	300	15000	Standard
8	Ceiling Fan	10	3000	30000	Min. Size- 10'x15' or above
9	Pedestal Fan	15	2000	30000	Standard (Branded)
10	Steel Almirah (i) Small and (ii) Big	2	3500	17500	Standard (Branded)
		2	10000	20000	4'x3'x1.5' (Approx.), atleast 20 gauge steel
		2	15000	30000	6.5'x3'x1.5' (Approx.), atleast 20 gauge steel
11	Tube lights (CFL/LED)	20	100	2000	Standard (Branded)
12	File Rack + newsletter stand	3+1	4000	16000	File rack- Min. Size - 160 cmX92cmX31cm (Approx.), atleast 4 racks, strongly welded, 12-15 inch plate, Newsletter stand
13	Book shelf	2	4000	8000	Stainless steel/ iron bookshelf
14	CCTV Camera set			25000	Min with 4 camera set or above
15	Tally (licensed version)	Onetime		20000	Tally ERP-9 Single User
16	Recreational Activities (i) Indoor games: Carrom board, Ludo, gaming tools etc or items according to the need (ii) Musical instruments: Harmonium & hand drums/ dholak/ items as per need			15000	Standard
17	Wall clock	5	500	2500	Big Size
18	Name board, Notice board, White board & Sign board	Lumpsum		10000	Notice Board- 3'x4', white Board & Name Board- 6'x4', sign board- 3'x2'
	Total			456000	
(b) Computer and Printers					
1	Desktop computer with UPS+ webcam/ Laptop	1	60000	60000	Min. Requirement - (Processor- core i5, 5th Gen, RAM-4 HDD-1TB, Monitor- 17" , Mouse, Keyboard, Integrated Graphics, UPS- 600VA or above),(o/s) + AMC for 3 years above
2	MFP Printer	1	40000	40000	Laser, >25ppm, >25cprn, monochrome, print, copy & scan Hi speed USB 2.0 port; built-in Fast Ethernet 10/100 base network port, LCD, automatic, 600 MHz, 128 MB, up to *600 dpi
3	Internet Device/ Wifi connection	1	2000	2000	Standard (Branded)
	Total			102000	

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		1	15000	15000	Min. 15 watt, Standard (Branded)
2	Collar mike + Hand mike (analogue)	1+1	5000	10000	Standard (Branded)
3	Projector with Screen	1	50000	50000	Min Requirement Technology - 3LCD, Resolution- 5VGA, 800x600, contrast ratio- 15000:1, Lamp-10000 HR durable
4	Television- (Small + Big)	1+1	25000+15000	60000	Connectivity - USB 2.0, LAN, VGA/HDMI Small- 35 inches and Big- 40 inches or above
5	Home theater/ music system/ sound system (compatible with TV)	1	20000	20000	Standard (Branded)
6	Hard disk with pendrive	1	10000	10000	2 TB for hard disk or above
7	K-Yan projector	1	135000	135000	XGA short throw, brightness 3500 ANSI Lumens, Intel Core 6 USB port, 1 TB hard disk, 8 GB ram, inbuilt interactivity, built in camera with window 10 o/s
	Total			809000	
(A)	Equipment for Residential Facilities				
1	Mattress with cover (single bed)	50	1000	50000	Size- min. 3.5'x6.5'
2	Bedsheet	100	700	70000	Size- min. 4'x7'
3	Pillow with Cover	100	300	30000	Standard Size- min. 11"x16"
4	Blanket with Cover	100	2000	200000	Size- min. 4'x7'
5	Trunk	5	10000	50000	Size- min. 6'x4'x3'
6	Bed (i) Folding Bed with Ply/ Chouki	40	2500		Size- min. 3.5'x6.5'
	or (ii) Bunk bed	20	5000	100000	Size- 3.5'x6.5'
7	Mosquito Net	40	500	20000	Size- min. 3.5'x6.5'
8	Desert Cooler (i) Small	2	7000	14000	Standard (Branded)
	(ii) Big	2	10000	20000	Standard (Branded)
9	Hot/ cold/ normal water dispenser	1	15000	15000	Standard (Branded)
10	Fire Extinguisher (Powder based)	2	10000	20000	Min. 4 Kgs
11	Exhaustible fan	5	2500	12500	Standard
12	Refrigerator	1	15000	15000	Min. 190 ltrs or above
	Total			616500	
(B)	Furnishing Items				
1	Curtains, Foot mats, carpets or any other items (as per the requirements)			10000	Standard
2	Others (Kitchen towels, hand towels, and other items as per needs)			1000	Standard
3	Lab coat, apron, hair mask, face mask & gloves for Rasoiyya didi	12 set	1000	12000	Standard
	Total			23000	
(C)	Equipments for Kitchen				
1	Gas Cylinder Connection	1	13000	13000	
2	Cooking Gas top/ bhatti (i) small size	2	1500	3000	Standard
	(ii) big size	2	2000	4000	Standard
3	Kitchen hot serving table/ hot plate with buffet set	1	10000	10000	Standard
4	Washbasin	2	2500	5000	Big Size
5	Kitchen sink	2	2500	5000	Big Size
6	Utensils (cooking, serving & dining items)		50000	50000	
7	Racks (i) for utensils (bartan stand)	4	2000	8000	Big Size
	(ii) for vegetables	3	1500	4500	stainless steel movable rack with 3 to 4 basket layers
8	Juicer Mixer Grinder	1		3500	Wattage: 750 W; Voltage: 230 V; Revolution: 20000 RPM, yrs warranty or above
9	Tea dispenser	2	3000	6000	Stainless steel, 5 ltr hot tea dispenser with tap
10	Clearance trolley/ basket	4	1000	4000	Standard
	Total			116000	
(D)	Cleanliness and Hygiene Maintenance				
1	Sanitizer vending machine	1		10000	
2	Thermal Screening	1		10000	
	Total			20000	
(E)	Establishment of Library & Creche				
(F)	Minor Repairing Cost			150000	
(G)	Insurance (equipments and others)			10000	
	Total (E, F, G, H, I, J, K, L)			185500	
	Grand Total (A) + (B)			2665500	

Note :-

- All the above mentioned budget is suggestive/ upper cost and the expenses incurred must be as per the actuals
- Under (A) Operational/Recurring cost point no (9) Miscellaneous Expenses, if the cost exceeds in a month, the cost can be adjusted from the 1 yr cost of the same budget head.
- Item (B) no. (i) Minor Repairing Cost will be subject to the approval of competent authority based on the proposal received
- Budget Line - NRLM- B2.2.3.4 (TLC Start Up Cost), BDP - 9 CBO establishment cost (TLC establishment cost), NRETP- B3.2.1 Model CLF/ VO's (Start-up Cost) including IT infrastructure, Equipments, Tablets, etc.)
- Stock entry of all the procured items is mandatory to be done in which concern block/ district accountant will support
- Different methods are involved for procuring different items so Procurement Manager will be responsible for the training of procurement committee and concerned project staff for preparing Rate bank and other necessary processes.
- Annexure for (h) Establishment for Creche has been attached
- Unit cost of items if increased, should be within maximum limit is acceptable

Annexure: 2

List of items for Creche facility in

Sl.	Type of Facility	Material/ Equipment (estimated for max. up to 10 children)
1	Sleeping & Rest	Durries (5), Bed sheets (10), Pillows (10), Mats (5) and Mosquito nets (10)
2	Play/ Pre-school activities	Swings (1), Slides (1), Seesaw (1) for balancing activities Pre-school education kit including games, toys for play activities-doll, ball, ring, picture books, puppets and materials for painting & coloring-4 sets each
3	Feeding	Plates (10), Bowls (10), Spoons (10), Tumblers (10) etc.
4	Storage	Plastic/ aluminum drums (4) for storing pre-school materials
5	Any other items as per need.	